शैक्षणिक वर्ष २०१९-२० पासुन अखिल भारतीय तंत्रशिक्षण परिषदेच्या अखत्यारीत असलेल्या संस्थेतील प्रथम वर्ष पोस्ट एस.एस.सी. पदविका अभियांत्रिकी, प्रथम वर्ष पोस्ट एच.एस.सी. पदविका औषधनिर्माणशास्त्र, हॉटेल मॅनेजमेंट ॲण्ड कॅटरिंग टेक्नॉलॉजी, सरफेस कोटींग टेक्नॉलॉजी व थेट व्दितीय वर्ष पोस्ट एस.एस.सी. पदविका अभियांत्रिकी अभ्यासक्रमाच्या प्रवेश नियमावलीस शासनाची मान्यता देणेबाबत...

महाराष्ट्र शासन

उच्च व तंत्र शिक्षण विभाग,

शासन निर्णय क्र.मान्यता-२०१९/(प्र.क्र.७७/१९)/तांशि-५

मंत्रालय विस्तार भवन, मुंबई-४०० ०३२.

दिनांक : १७ मे, २०१९.

<u>वाचा</u> :- १) संचालक, तंत्र शिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई यांचे पत्र क्र.१०/एनजीपी/केंद्रीभूत प्रवेश प्रक्रिया/पदविका/२०१९/१२२, दि.३१/०१/२०१९.

२) संचालक, तंत्र शिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई यांचे पत्र क्र.१०/एनजीपी/केंद्रीभूत प्रवेश प्रक्रिया/पदविका/२०१९/२१३, दि.१/०३/२०१९.

३) संचालक, तंत्र शिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई यांचे पत्र क्र.१०/एनजीपी/केंद्रीभूत प्रवेश प्रक्रिया/पदविका/२०१९/३५२, दि.२८/०३/२०१९.

४) संचालक, तंत्र शिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई यांचे पत्र क्र.१०/एनजीपी/केंद्रीभूत प्रवेश प्रक्रिया/पदविका/२०१९/३९०, दि.११/०४/२०१९.

<u>प्रस्तावना :-</u>

शैक्षणिक वर्ष २०१९-२० पासून अखिल भारतीय तंत्रशिक्षण परिषदेच्या अखत्यारीत असलेल्या संस्थेतील प्रथम वर्ष पोस्ट एस.एस.सी. पदविका अभियांत्रिकी, प्रथम वर्ष पोस्ट एच.एस.सी. पदविका औषधनिर्माणशास्त्र, हॉटेल मॅनेजमेंट ॲण्ड कॅटरिंग टेक्नॉलॉजी, सरफेस कोटींग टेक्नॉलॉजी व थेट व्दितीय वर्ष पोस्ट एस.एस.सी. पदविका अभियांत्रिकी अभ्यासक्रमाच्या प्रवेश नियमावलीस मान्यता

देण्याबाबतचा प्रस्ताव संचालक, तंत्रशिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई यांनी संदर्भाधिन क्रमांक १ ते ४ येथील पत्रान्वये शासनास सादर केला आहे. सदर प्रस्तावाचे अनुषंगाने शैक्षणिक वर्ष २०१९-२० पासून पदविका अभ्यासक्रमाच्या प्रारुप प्रवेश नियामावलीस मान्यता देण्याची बाब शासनाच्या विचाराधीन होती.

शासन निर्णय :-

शैक्षणिक वर्ष २०१९-२० पासून राज्यातील अखिल भारतीय तंत्रशिक्षण परिषदेच्या अखत्यारीत असलेल्या संस्थेतील प्रथम वर्ष पोस्ट एस.एस.सी. पदविका अभियांत्रिकी, प्रथम वर्ष पोस्ट एच.एस.सी. पदविका औषधनिर्माणशास्त्र, हॉटेल मॅनेजमेंट ॲण्ड कॅटरिंग टेक्नॉलॉजी, सरफेस कोटींग टेक्नॉलॉजी व थेट व्दितीय वर्ष पोस्ट एस.एस.सी. पदविका अभियांत्रिकी अभ्यासक्रमाच्या सोबत जोडण्यात आलेल्या प्रवेश नियमावलीस शासनाची मान्यता देण्यात येत आहे.

२. या प्रवेश नियमावलीस संचालकांनी आवश्यक ती प्रसिद्धी द्यावी.

३. सदर शासन निर्णय महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध करण्यात आला असून त्याचा संकेतांक २०१९०५१७१४०८१३७७०८ असा आहे. हा आदेश डिजीटल स्वाक्षरीने साक्षांकित करुन काढण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

Anil Raghunath Katkar

Digitally signed by Anil Raghunath Katkar
DN: CN = Anil Raghunath Katkar, C = IN, S = Maharashtra, O = Government Of Maharashtra, OU = Higher and Technical Education Department
Date: 2019.05.17 14:14:02 +05'30'

(अ.र. काटकर)
कार्यासन अधिकारी, महाराष्ट्र शासन

प्रति,

१. संचालक, तंत्र शिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई,

२. निवड नस्ती.

Maharashtra State Technical Diploma Courses Educational Institutions (Admissions) Rules, 2019

Government of Maharashtra hereby publishes Rules for eligibility and admission to First Year and Direct Second year of various Technical Diploma courses in the State of Maharashtra. These Rules also provides procedure about invitation of applications for admission, Eligibility Criteria, preparation of merit list, distribution of seats, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, cancellation of admission, approval of list of admitted candidates, refund of fees.

These Rules shall apply for admission to the First Year and Direct Second year of Full Time Technical Diploma Courses in Engineering/ Technology & First Year of Diploma in Pharmacy and Hotel Management and Catering Technology conducted by various types of Institutions from Maharashtra State as described below-

a) All Autonomous and Non Autonomous Government Polytechnics / Institutions

b) All Government Aided Autonomous and Non Autonomous Polytechnics / Institutions including Minority Institutions

c) All University managed Diploma Institutes/Polytechnics

d) All Un-Aided Private Polytechnics including Minority institutes

*1. Short title and commencement.***-** (1) These Rules may be called the Maharashtra State Technical Diploma Courses Educational Institutions (Admissions) Rules, 2019.

(2) They shall come into force with effect from Academic Year 2019-20 onwards.

*2. Definitions.***-**In these Rules, unless the context otherwise requires,–

- *(a)* "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of Seat acceptance fees;
- *(b)* "Application Form" means prescribed Form filled up online by the Candidate for admission;
- *(c)* "appropriate authority" means the authorities declared by the State or Central Government which approve and regulate the Diploma courses or educational disciplines;
- *(d)* "Autonomous Institution" means the institution to which autonomy is granted by the

Maharashtra State Board of Technical Education and Government of Maharashtra;

(e) “BATU” means Dr.Babasaheb Ambedkar Technological University, Lonere;

(f) “Candidate” means the candidate who is eligible for admission to various courses as notified by the Government, from time to time;

(g) “Centralized Admission Process (CAP)” means the centralized process of admission carried out by the competent authority through single window system in a transparent manner for admitting the students for various courses in Technical Diploma educational institutions;

(h) “Competent Authority” means the Director, Technical Education, Mumbai as appointed by the Government of Maharashtra to implement the admission process;

(i) “Course” means the full time Technical Diploma Courses in Engineering and Technology, Pharmacy and Hotel Management and Catering Technology approved by the All India Council for Technical Education, New Delhi and/or Pharmacy Council of India, New Delhi as the case may be;

(j) “Department” means the Higher and Technical Education Department of Government of Maharashtra;

(k) “Diploma” means a diploma awarded by concerned authority after successful completion of course of study;

(l) “Director” means the Director of Technical Education, Maharashtra State;

(m) “DTE” means Directorate of Technical Education, Maharashtra State;

(n) “Facilitation Centre” means a Centre where the facilities like filling online Forms, verification of documents, confirmation of online forms and grievances, etc. are provided;

(o) “Fees” means the amount fixed as fee which includes tuition fee, library fee, gymkhana fee, examination fee, development fee or amount payable for any curricular or co-curricular activities, laboratory fee, information brochure fee and any other amount collected from the students, by whatsoever name called, and accepted in whichever manner, that is made payable to an Educational Institution, for whatever purpose, by any candidate admitted to a Diploma course at such institution, but excludes any charges payable towards use of any optional hostel accommodation, mess charges and Students Insurance Fees;

(p) "Foreign Student" means a student who is not a citizen of India;

(q) "Government" or "State Government" means the Government of Maharashtra;

(r) "Home District" means the revenue district area as specified in sub rule (1) of rule 5;

(s) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(t) "Institution" means an Educational Institution which runs Courses imparting technical education in Engineering and allied technical subjects leading to Diploma in Engineering / Technology and Pharmacy;

(u) "Institutional Quota" means seats available for admission to the Eligible Candidates at Institution level as declared by the Government or appropriate authority, from time to time;

(v) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes or category of Candidates;

(w) "ITI" means the Certificate Courses offered by Industrial Training Institution;

(x) "Lateral Entry" means admission of students in second year of the course against seats as per the guidelines of the appropriate authorities;

(y) "MSBTE" means the Maharashtra State Board of Technical Education established under section 3 of the Maharashtra State Board of Technical Education Act, 1997 (Mah. XXXVIII of 1997);

(z) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(aa) "Minority Educational Institution" means an Educational Institution notified as such by the State Government, established and administered for and by the persons belonging to the minority community, domiciled in the State of Maharashtra, having right to do so under clause (1) of article 30 of the Constitution of India;

(bb) "Non-Autonomous Institution" means those institutions which are not declared as an 'Autonomous Institution' by MSBTE;

(cc) "Non-Resident Indian (NRI)" means a person who is "not ordinarily resident" under sub-section (6) of section 6 of the Income Tax Act, 1961, and includes a person

resident outside India under clause (w) of section 2 of the Foreign Exchange Management Act, 1999, and also includes his child or ward;

(dd) "Overseas Citizen of India (OCI)" means a candidate or a person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin (PIO);

Explanation: For the purpose of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I, dated 19th August 2002 and shall now be deemed to be Overseas Citizen of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I., dated 9th January, 2015;

(ee) "OHD" means area Outside the Home District;

(ff) "Person of Indian Origin (PIO)" means a person who is a citizen of a country other than India but who, at any time, was a citizen of India; or in whose case either parent or any grandparent was a citizen of India by virtue of the provisions of Part II of the Constitution of India or under the Citizenship Act, 1955;

(gg) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(hh) "Sanctioned intake" means the total number of seats sanctioned or approved by the appropriate authority for admitting candidates in a single academic year in each course of study or discipline in an Educational Institution at the appropriate level of entry;

(ii) "SSC" means the Secondary School Certificate (Standard X) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(jj) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time.

(kk) "University" shall have the same meaning as assigned to it in clause (f) of section 2 of the University Grants Commission Act, 1956.

(ll) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Role and Responsibilities of Competent Authority –

(1) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the Technical Diploma courses in all institutions i.e. Government, Government Aided, University Department, BATU, and Unaided Private Technical Educational Institutions in Maharashtra.

(2) The Competent Authority shall deal with the representations received from the candidates (excluding Private Deemed, Self Financing Universities) pertaining to allotment and admissions as Grievance Redressal Authority.

(3) All the decisions taken in relation to Admission to First/ Direct Second Year of Diploma courses, by the Competent Authority shall be final and binding on all concerned.

(4) The Competent Authority shall be solely responsible for smooth conduct of whole admission process.

(5) To appoint persons / agency as service providers required for the conduct of admission process. It shall exercise financial powers for execution of all activities related to conduct of admission process.

(6) To prescribe application fees for admission process with prior approval of Government.

(7) To deposit funds collected through fees prescribed for admission process in the Personal Ledger Account (PLA).

(8) To develop a proper system by using the funds collected through fees, for smooth conduct of admission process.

(9) To prescribe remuneration to the officers and staff involved in the admission process with prior approval of Government.

4. Eligibility Criteria,-

Sr. No. (1)	Name of Courses (2)	Eligibility conditions and requirements for admissions (3)
1	Diploma in Engineering and Technology	**(A) First Year of Post SSC** ***(1) Maharashtra State Candidature Candidate, Jammu and Kashmir Migrant Candidature Candidates.-*** (i) The Candidate should be an Indian National ; (ii) Passed 10th Std./ SSC examination or its equivalent, with at least 35% aggregate marks Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only. ***(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-***

		(i) Passed 10th Std./ SSC examination or its equivalent, with at least 35% aggregate marks (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Rules. **(B) Direct Second Year of Post SSC** ***(1) Maharashtra State Candidature Candidate.-*** (i) The Candidate should be an Indian National ; (ii) Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with Mathematics/ Biology subject. OR 10+2 Science (with Mathematics as one of the Subject) OR 10+2 Science with Technical OR 10+2 with Vocational. OR 10th + (2 years ITI) with appropriate Trade Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only. **(C) Post HSC in Surface Coating Technology** ***(1) Maharashtra State Candidature Candidate, Jammu and Kashmir Migrant Candidature Candidates.-*** (i) The Candidate should be an Indian National ; (ii) Passed HSC Science with subjects English, Physics, Chemistry and Mathematics. Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only. ***(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-*** (i) Passed HSC Science with subjects English, Physics, Chemistry and Mathematics. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Rules.
2	Diploma in Pharmacy	***(1) Maharashtra State Candidature Candidate*** (i) The Candidate should be an Indian National ; (ii) Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with Mathematics/ Biology subject. Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only. ***(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-*** (i) Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with Mathematics/ Biology subject.

		(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Rules.
3	Diploma in Hotel Management and Catering Technology	***(1) Maharashtra State Candidature Candidate, Jammu and Kashmir Migrant Candidature Candidates.-*** (i) The Candidate should be an Indian National ; (ii) Passed 10+2 /HSC examination or its equivalent, with at least 35% aggregate marks Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only. ***(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-*** (i) Passed 10+2 /HSC examination or its equivalent, with at least 35% aggregate marks (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Rules.

5. Candidature Type,–

(1) Maharashtra State Candidature.-

Type	**Eligibility Criterion**	**Home District**
A	(a) For First Year Post SSC Diploma Courses, - Candidates passing Std. VIII, IX and SSC from a recognized institution in Maharashtra State. (b) For Post HSC Diploma Courses,- (i) Pharmacy- Passed HSC with Physics and Chemistry as compulsory subjects along with one of the subject Mathematics or Biology from a recognized institution in Maharashtra State, (ii) Hotel Management and Catering Technology- Passed HSC from a recognized institution in Maharashtra State, (iii) Surface Coating Technology- Passed HSC Science with English, Physics, Chemistry and Mathematics from a recognized institution in Maharashtra State. (c) For Direct Second Year of Post SSC Diploma Courses, -Candidate Passing 12th Std. examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics/ Biology OR 12th Science (with Mathematics as one of the Subject) or 12th with Vocational OR 12th Science with Technical OR 10th + (2 years ITI) with appropriate Trade from a recognized institution in Maharashtra State.	Place of passing of Qualifying Examination falling within the jurisdiction of the respective District area.
B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the	Place of domicile certificate issuing authority falling

	State of Maharashtra and possesses domicile certificate.	within the jurisdiction of the respective District area.
C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective District area
D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective District area.
E	(a) For First Year Post SSC Diploma Courses,- Candidate passing Std. VIII, IX and SSC from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and also whose mother tongue is Marathi. (b) For Post HSC Diploma Courses,- (i) Pharmacy- Passed HSC with Physics and Chemistry as compulsory subjects along with one of the subject Mathematics or Biology from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and also whose mother tongue is Marathi., (ii) Hotel Management and Catering Technology- Passed HSC from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and also whose mother tongue is Marathi. (iii) Surface Coating Technology- Passed HSC Science with English, Physics, Chemistry and Mathematics from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and also whose mother tongue is Marathi. (c) For Direct Second Year of Post SSC Diploma Courses,-Candidate Passing 12th Std. examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics/ Biology OR 12th Science (with Mathematics as one of the Subject) or 12th with Vocational OR 12th Science	Candidate shall be considered for the Outside Home District seats or State Level Seats.

	with Technical OR 10th + (2 years ITI) with appropriate Trade. from a Recognized Institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and also whose mother tongue is Marathi.	

(2) *All India Candidature.-* The Candidates having Indian Nationality are eligible under this Category.

(3) *Minority Candidature.-*The Maharashtra domiciled Candidates belonging to a particular linguistic or religious minority community from within the State and as notified by the Government are eligible under this Category.

(4) *NRI Candidature.-* The Candidate who fulfills the conditions as defined in clause (2)(cc) of this Rule.

(5) *Foreign Student or OCI or PIO Candidature.-*The Foreign Student candidates, as defined in clause (2) (p) of this Rule, the Overseas Citizen of India (OCI) candidate as defined in clause (2) (dd) of this rule, Persons of Indian Origin (PIO) as defined in clause (2)(ff) of this rule are eligible under this Category.

(6) *Jammu and Kashmir Migrant Candidature.-*

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism;

are eligible under this category.

6. Sanctioned Intake, Reservations and Supernumerary Seats for various Courses.- (1) The Sanctioned Intake for First Year Diploma Course and Direct Second Year (Lateral entry) of Diploma Courses shall be as per the approval given by the appropriate authority which is competent for giving approval to respective Courses and affiliation given by the MSBTE. For admission to Direct Second Year (Lateral Entry) of Diploma Courses, number of seats available shall be calculated as given in *Schedule -III*.

(2) The provision of various reservations for the seats available & documents required under Admission Process are mentioned in Schedule IV.

(3) The supernumerary seats shall be available to the educational institutions as approved by the appropriate authority, from time to time.

*7. Allocation of Seats.-*The percentage of allocation of seats for Maharashtra State candidates in the Home District, Other than Home District and State Level shall be in accordance with the policy of the Government as specified in *Schedule-I* for First Year post SSC Diploma Courses, *Schedule-II* for First Year post HSC Diploma Courses and *Schedule –III* for Direct Second Year of Post SSC Diploma Courses:

(1) Maharashtra State Candidature Seats.- The Candidates having Maharashtra State Candidature as specified in rule 5(1) of these Rules, shall be eligible for these seats;

(2) Minority Quota Seats.-The Candidates having Candidature mentioned in rule 5(3) of these Rules shall be eligible for these seats as specified in *Schedule-I, Schedule-II* and *Schedule-III.* In an Unaided Minority institutes these seats shall be filled as per the policy of the State Government and not less than fifty-one per cent (fifty per cent in case of Government Aided minority institute) of the sanctioned intake shall be filled by minority students from within the State, belonging to the minority community to which the institution belongs on the basis of inter-se merit through Centralized Admission Process (CAP).

(3) Institutional Quota Seats.- The Institution can admit Eligible Candidates as specified in *Schedule-I, Schedule-II* and *Schedule III*, subject to following conditions,-

(i) The Candidates having Candidature mentioned in rule 5(1), 5(2), 5(3), 5(4) and 5(6) of these Rules shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the appropriate authority, at the Institution level;

(iii) If the seats reserved for this NRI quota remain vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature seats:

Provided that while filling of these vacant seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit.*

(4) Supernumerary seats for.-

(a) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries.-(i) The Candidates having candidature as given in rule 5(5) of these Rules and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats;

(ii)These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third seats shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Student Candidates, or as prescribed by the appropriate authority, from time to time;

(iii) These seats shall be filled in by the institution on the basis of Inter-*Se-Merit* of candidates as given in rule 8 of these Rules.

(b) Jammu and Kashmir Migrant Candidature,- (i) The Candidates having Candidature as given in rule 5(6) of these Rules shall be eligible for these seats;

(ii) The number of seats for this quota shall be as per the policy of the Government;

(iii) These seats shall be filled in by the Competent Authority.

(5) Invitation of Application form-

(1) The Candidates seeking admissions to the courses for the seats provided in -

(a) rule 7 (1), 7(2) and 7 (4) (b) of these Rules shall apply to the CompetentAuthority for admission through Centralized Admission Process (CAP),

(b) rule 7 (3) and 7 (4) (a) of these Rules shall initially apply to the Competent Authority for verification of documents and then to respective institute. The institutions shall give admission to such eligible applicants on the basis of *Inter-Se-Merit* prepared by respective institute, as specified in rule 13.

(2) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority.

8. Preparation of Merit List.-

(1) Assignment of Merit Number.- All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number. The merit list shall be prepared on the basis of marks obtained at qualifying examination, or any other criterion as specified in sub-section (3) of this rule.

(2) Change of Marks due to verification.- If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 P.M. on the day of display of final merit list.

*(3) Assignment of Merit Number for various Courses.-(a) For Admission to First Year of Post SSC Diploma Courses in Engineering and Technology.-*The merit list of the Eligible Candidates shall be prepared on the basis of percentage of aggregate marks obtained at SSC (including additional marks, if mentioned in mark sheet)) or as per any other criterion as may be specified from time to time:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-

(a) higher percentage of marks in the subject Mathematics at SSC;

(b) higher percentage of marks in the subject Science at SSC;

(c) higher percentage of marks in the subject English at SSC;

(d) Passing HSC Science ;

(e) Passing HSC with Minimum Competency Vocational Course ;

(f) Passing ITI Trade of 2 Years duration;

(g) Passing Intermediate Grade Drawing examination.

(b) For Admission to Direct Second Year of Post SSC Diploma Courses in Engineering and Technology.**-**The separate merit lists for each of qualifying Examination of the Eligible Candidates shall be prepared on the basis of percentage of marks obtained at the qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-

(a) Higher percentage of marks in Mathematics at SSC;

(b) Higher percentage of marks in Science at SSC;

(c) Higher percentage of marks in English at SSC.

(c) For Admission to Post HSC Diploma Course in Surface Coating Technology.**-** The merit list shall be prepared on the basis of percentage of marks obtained in the subjects Physics, Chemistry and Mathematics taken together at HSC:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-

(a) higher percentage of aggregate marks in HSC ;

(b) higher percentage of marks in Mathematics at HSC;

(c) higher percentage of aggregate marks in SSC;

(d) higher percentage of marks in Mathematics at SSC;

(e) Passing Intermediate Grade drawing examination.

*(d) For Admission to First Year Pharmacy,***-** The merit list shall be prepared on the basis of percentage of marks obtained in the subjects Physics, Chemistry and higher marks of Mathematics or Biology in HSC:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-

(a) higher percentage of aggregate marks in HSC;

(b) higher percentage of marks in Physics at HSC;

(c) higher percentage of marks in Chemistry at HSC;

(d) higher percentage of marks in English at HSC;

(e) higher percentage of marks in SSC.

*(e) First Year Hotel Management and Catering Technology.***-** The merit list shall be prepared on the basis of Percentage of marks obtained at HSC:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-

(a) Passing HSC Science;

(b) Passing HSC Home Science;

(c) Passing HSC with Minimum Competency Vocational Course;

(d) Passing HSC Commerce;

(e) Passing HSC Arts.

9. Centralised Admission Process (CAP).– (1)The Technical Diploma Educational Institution shall admit Candidates through the Centralised Admission Process. The stages of CAP shall be as stated below,-

(a) Display or publishing of Information Brochure by the Competent Authority;

(b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process;

(c) Uploading of scanned images of valid necessary original documents as per the requirement of the admission while filling of online application form;

(d) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form;

(e) Display or publishing of provisional merit lists, submission of grievances (if any), and display or publishing of final merit lists;

(f) Display of Category wise Seats (Seat Matrix) available for CAP Rounds;

(g) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed shall be considered for allotment in the respective CAP Rounds;

(h) Display of Provisional Allotment of respective CAP Rounds indicating allotted institute and Course;

(i) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;

(j) Only after reporting to ARC as per clause (i), the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(k) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

(2) Conduct of CAP Round-I.- The seats available for Round I shall be published on the Website. The Candidate whose names appeared in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

(3) During the CAP: (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall then be not eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

(4) Conduct of CAP Round-II and III.- *(a)* The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II & III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories. –

(i) Candidates as per the Rule 3(c) and 3(d) above;

(ii) Candidates who have not been allotted any seat in any of the previous rounds;

(iii) Candidates who did not participate (failure of filling option form) in previous rounds.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall produce all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds;

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC viz.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, However the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) Removal of minority status due to failure of submission of supporting documents;

(v) Removal of Disability status due to failure of submission of supporting documents;

(vi) Removal of Defence status due to failure of submission of supporting documents

(vii) Change in Type of Candidature;

(viii) Change in Home District;

(ix) Removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) Removal of Technical/Vocational Status due to failure of submission of supporting documents;

(xi) Change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(f) In case of additional round, if any, the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission & fee paid receipt to the candidate.

*10. CAP allotment stages and process of allotment.***-** Allotment of seats under CAP shall be made in the following manner,-

*(1) Maharashtra State Candidature Candidate.***-** (a)The stages of computerised allotment are as follows,-

Stage –I: *For all the Candidates.***-**

(a) All the Candidates (Technical, Non-Technical, Open, Reserved, Male, Female) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-Merit.*

(b) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their Inter-Se-Merit, and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per Inter-Se-Merit.

(c) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit and if seat is not available in Open Category then they shall be considered for allotment in their respective reserved category.

(d) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(e) Persons with Disability Category Candidates shall be considered for allotment of the seat reserved for them in their respective category, as per their Inter-Se-Merit and if seat in their respective reserve Category is not available, then he shall be considered for allotment in Open Category as per their Inter-Se- Merit.

(f) Defence Category Candidates shall be considered for allotment of the seats reserved for them in their respective Category as per their Inter-Se-Merit and if seat in their respective reserve Category is not available then he shall be considered for allotment in Open Category as per their Inter-Se-Merit.

(g) For the Candidates with Technical or Vocational subjects in qualifying examination, the seat availability shall be checked in the following order,-

(i) Seats for Technical Candidates in Open Category;

(ii) Seats for Technical Candidates in respective reserved Category;

(iii) Seats for general Candidates (for both Technical and Non-technical) in Open Category;

(iv) Seats for general Candidates (for both Technical and Non-Technical) in the respective reserved Category.

(h) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,-

1. Seat for Ladies,
2. Seat for person with disability candidates,
3. Seat for Defence.

Stage – II: *For allotment of seats reserved for Female to Male Candidates.*-If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seats shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

Stage –III: *For SBC Category Candidates.* **-**If the Other Backward Class Category seats remain vacant, such seats shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

<u>Stage –IV</u>: *For all Candidates (without any type of Reservation)*.-The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

<u>Stage –V</u>: *For all Candidates (without any Candidature Type)***-** (a) The seats remaining vacant shall be allotted to the all Eligible Candidates.

(b) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

(2) Minority Quota Seats.-The stages of computerised allotment are as follows,-

<u>Stage –I</u>: The seats under minority quota in the minority institution linguistic or religious shall be allotted to the respective minority candidates.

<u>Stage – II</u>: If the seats remain vacant, they shall be allotted to the Maharashtra State candidature Candidates.

(3) For Jammu and Kashmir Migrant Candidature Candidates: The Supernumerary seats for Jammu and Kashmir Migrant Candidature candidates shall be allotted to the Eligible Candidates as in 5(6) on the basis of *Inter-Se-Merit*.

11. Allotment of seats by CAP Rounds I, II and III.-

(1) CAP Round I, II, and III shall be conducted by computerized allotment.

(2) In CAP Round I.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,-

(i) Stage I of sub-rule (2) of rule 10,

(ii) Stages I to II of sub-rule (1) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per Stages I to II of sub-rule (1) of rule 10 of these Rules.

(3) In CAP Round II.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, -

(i) Stage I of sub-rule (2) of rule 10,

(ii) Stages I to IV of sub-rule (1) of rule 10,

(iii) Stage II of sub-rule (2) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per Stages I to IV of sub-rule (1) of rule 10 of these Rules.

(4) In CAP Round III.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, -

(i) Stage I of sub-rule (2) of rule 10,

(ii) Stages I to V of sub-rule (1) of rule 10,

(iii) Stage II of sub-rule (2) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per Stages I to V of sub-rule (1) of rule 10 of these Rules.

(5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Round I, II and III shall be executed with HD and OHD tag and if the seats remain vacant then the same stage shall be executed without HD and OHD tag. If further seats remain vacant for any reason in rule 7(1) and 7(2) of these Rules they shall be considered for allotment to all the candidates as per rule 5(1) irrespective of the seat type on the basis of *Inter-Se-Merit*.

12. General provisions.-

(a) Allotment in CAP Rounds I, II and III of Home District Seats, Other than Home District seats and State Level seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Rounds I, II and III.

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage.

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time.

(d) There shall not be any reservation under different categories in Technical Diploma Educational Institution, for allocation of seats stated in rule 7(2), 7(3) and 7(4) of these Rules;

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages.

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment.

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment.

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates.

(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay seat acceptance fees through online mode or by a demand draft in favour of Competent Authority at an Admission Reporting Centre. Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance.

(j) The seat acceptance fee shall be Rs. 1000/-, for all admitted candidates the same shall be treated as non- refundable.

(k) Failure to report in person for seat acceptance will be considered as if the Candidate has rejected the offer.

(l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms.

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.

(n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake Certificates to be investigated in time bound manner and if found guilty, such admission shall be cancelled. Further, appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.-The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to Competent Authority and then to the institution.

(b) Information brochure or prospectus of the Institution which specifies Rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement in on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 7(5) (b) and shall be filled on the basis of *Inter-Se-Merit* prepared by following the procedure specified in rule 8 (3) of these Rules.

(e) The institution, after verification of all required documents, shall display the *Inter-Se-Merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the Rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated immediately through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of *Inter-Se-Merit* of the applicants.

14. Approval of Merit List and the Admitted Candidates List.- (1) After completion of Admission process every Institution shall submit the Admission- approval proposal to the Competent Authority.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc., as well as, the required documents of the Candidates admitted at institution level.

(3) If unaided minority institution fails to admit minimum fifty-one percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years

the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of section 12C of the National Commission for Minority Educational Institutions Act 2004.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within three days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 P.M of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates or any other documents deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such certificates or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution. In such cases action shall be taken as per the directives given by the Government from time to time.

(d) The institution shall not recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second Year.-

(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and second semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of seats

and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the MSBTE for the course to which the Candidate is being transferred.

(2) Transfer of Candidates Course and / or Institution after first or second year shall be made in the following manner,-

(a) The Candidate once admitted in first year or second year shall not be eligible for transfer to any other institution during the same academic year;

(b) The Candidate passing the first year (both first and second semester) or second year (both third and fourth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of institution or course, provided that for transfer after second year the candidate should have passed the first year;

(c) There shall be no transfer of students at any stage from Autonomous Institutions to Autonomous Institutions, Autonomous Institutions to any other Institutions and any other institutions to Autonomous Institutions;

(d) There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided, University Departments, University Managed Institutions. However, the Candidate from Government or Government Aided, university Departments, University Managed institution may seek transfer to Unaided Educational Institution;

(e) Transfer to Unaided Institutions.- The Principal of Unaided institution shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from the MSBTE and vacancy position. The Principal or Director shall ascertain the eligibility of Candidates as laid down by the MSBTE for the course to which the Candidate is being transferred;

(f) No Application without recommendation of the Principal of Institution shall be entertained by the Directorate of Technical Education;

(g) If the result of the MSBTE or Institution is not declared before the process of transfer, Candidates of that Board or Institution will lose claim on transfer.

(3) The candidate not fulfilling the eligibility criteria for transfer shall not be transferred to any institute in any circumstances.

(4)The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution.

(5) The candidates from the educational institutions which are outside the purview of this Rules shall be eligible for transfer to the unaided private educational institutions subject to the fulfilment of eligibility criterion and requirements as may be notified by the Government from time to time and the fulfilment of the conditions stated above in sub rule (2).

(6) In case of progressive closure of the Course or Institution, it is mandatory for the Institution to continue the course till the completion of the course duration. In such case of progressive closure, no candidate shall be eligible for transfer and the provisions in sub –rule (1) and (2) of this rule shall not be applicable.

Provided that, the Candidates becoming eligible for admission after the course or institute is closed shall be eligible for transfer of course or Institution, if he is otherwise fulfil the eligibility for admission as specified by the concerned Board/University or Institution to which the candidate seeks admission.

(7) List of all transfers shall be communicated to the Competent Authority for final approval;

Schedule –I

(see rule 6 & 7)

(For First Year of Post SSC Diploma Courses)

A (1). Allocation of Seats for admissions to the Diploma, into the Government and Aided Technical Diploma Educational Institutions.

Sr. No	Type of Institution	CAP Seats as % of Sanctioned Intake excluding NRI Quota		
		Home District seats	Other than Home District seats	Minority Seats
1	All Government and Government Aided Institutions including Autonomous Institutions but excluding Minority Educational Institutions	70%#*	30%#*	Nil
2	Government and Aided Minority Institutions including Autonomous Institutions	35%	15%	50%
3	Government Institutions with Second shift Courses for Religious Minority Students ¥	21%	9%	70%

These seats are available for Maharashtra State Candidature Candidates only.
- Excluding One seat for D. D. Daruwala Memorial Scholarship Trust is available in Walchand College of Engineering, Sangli (Diploma Wing). The seat can be allotted to any of the course available in the institution.
¥ - Refer GR TED-2010/(334/2010)/TE-5 Dated 13th September 2011
* 10% seats of the sanctioned intake capacity of the Textile course at Government Polytechnic, Solapur shall be reserved for the weaver communities of Solapur district.
Note : 15% of seats with Competent Authority are reserved for candidates passing SSC examination with Technical/Vocational subjects as prescribed by the Directorate of Vocational Education, Maharashtra State.
In case of unique courses, seat shall be allotted at State Level.

A (2). Allocation of Seats for admissions to the Diploma, into the Unaided Private Technical Diploma Educational Institutions.

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake		
		CAP Seats		Institution Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State (M.S.) Candidates.	Minority Quota	
1	Unaided Private Educational Institutions (excluding minority Institutions)	Home District Technical 8.4% Non-Technical 47.6% Other than Home District Technical 3.6%	Nil	20%

		Non-Technical 20.4%		
2	Unaided Minority Educational Institutions	Home District* (70% of M.S. Seats$) Technical 10.5 % of M.S. Seats$ Non-Technical 59.5% of M.S. Seats$ Other than Home District* (30% of M.S. Seats$) Technical 4.5% of M. S. Seats$ Non-Technical 25.5% of M. S. Seats$	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota
$ M.S. Seats = CAP Seats - Minority Quota
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

A(3) . Allocation of Supernumerary Seats, -

(1) Jammu and Kashmir Migrant Candidates to be filled by Competent Authority- The number of seats for this quota shall be as per the policy of the Government.

(2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time.

(3) Government of India Nominees candidates from states and Union Territories which lack the facility in Technical Education to be filled by Competent Authority-The number of seats shall be decided by Ministry of Human Resource Development (MHRD), Government of India.

(4) Seats granted by the All India Council for Technical Education, for the Institutions falling under the Centrally Supported Scheme of “Upgrading existing Polytechnics to integrate Persons with Disability (PwD)”. These seats shall be filled by the respective institute.

(5) Seats for Marathi speaking candidates of Mauritius (MR) to be filled by Competent Authority - five seats are available in the state for the sons and the daughters

of the Marathi speaking persons from Mauritius. These seats will be allotted to any of the Polytechnics in the state.

(6) Seats for National Cadet Corps (N.C.C.) Candidates to be filled by Competent Authority - fifteen seats are available in the state as per the policy of the Government.

(7) Tuition Fee Waiver Seats (TFWS) - 5% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time. These seats shall be filled through centralized admission process conducted by Competent Authority.

<u>Schedule –II</u>

(see rule 6 & 7)

<u>(For First Year of Post HSC Diploma Courses)</u>

<u>B (1). Allocation of Seats for admissions to the Diploma, into the Government and Aided Technical Diploma Educational Institutions.</u>

Sr. No	Type of Institution	CAP Seats as % of Sanctioned Intake excluding NRI Quota	
		General Seats	Minority seats
1	All Government & Government Aided Institutions including Autonomous Institutions but excluding Minority Educational Institutions	100%	Nil
2	Government. Aided Minority Institutions including Autonomous Institutions	50%	50%
These seats are available for Maharashtra State Candidature Candidates only			

B (2). <u>Allocation of Seats for admissions to the Diploma, into the Unaided Private Technical Diploma Educational Institutions.</u>

Sr. No.	Type of Institution	No. of Seats in as % of Sanctioned Intake		
		CAP Seats		Institutional Quota(including 5% Quota for NRI, if applicable)
		Maharashtra State (M.S.) Candidates	Minority Quota	
1	Unaided Private Educational Institutions (excluding minority Institutions)	80 %	Nil	20%
2	Unaided Minority Educational Institutions	100% of M.S. Seats*$	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota

$ M.S. Seats = CAP Seats - Minority Quota

%- Percentage

* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However, before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

B (3). Allocation of Supernumerary Seats, -

(1) Jammu and Kashmir Migrant Candidates to be filled by Competent Authority- The number of seats for this quota shall be as per the policy of the Government.

(2) OCI/PIO Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time.

(3) Government of India Nominees candidates from states and Union Territories which lack the facility in Technical Education to be filled by Competent Authority-The number of seats shall be decided by Ministry of Human Resource Development (MHRD), Government of India.

(4) Tuition Fee Waiver Seats (TFWS) - 5% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time. These seats shall be filled through centralized admission process conducted by Competent Authority.

(5)Seats granted by the All India Council for Technical Education, for the Institutions falling under the Centrally Supported Scheme of “Upgrading existing Polytechnics to integrate Persons with Disability (PwD)”. These seats shall be filled by the respective institute.

Schedule III

(see rule 6 & 7)

(For Direct Second Year of Post SSC Diploma Courses)

The distribution of seats available shall be notified on the website before submission of option Form of Centralised Admission Process.

(i) Lateral Entry Seats: As per the norms of appropriate authority;

(ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous year shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of Rule 16.

C (1). Allocation of Seats for admissions to the Diploma, into the Government and Aided Technical Diploma Educational Institutions.

Sr. No	Type of Institution	CAP Seats as % of (Lateral Entry Seats + vacant seats)	
		General Seats	Minority Quota
1	All Govt. & Govt. Aided Autonomous and Non-Autonomous Institution excluding Minority Educational Institutions	100%	Nil
2	Govt. Aided Autonomous and Non Autonomous Minority Institutions	50%	50%
3	Government Institutions with Second shift Courses for Religious Minority Students ¥	30%	70%
These seats are available for Maharashtra State Candidature Candidates only ¥ - Refer GR TED-2010/(334/2010)/TE-5 Dated 13th September 2011			

C (2). Allocation of Seats for admissions to the Diploma, into the Unaided Private Technical Diploma Educational Institutions.

Sr. No	Type of Institution	No. of Seats with Competent Authority (CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Unaided Private Educational Institutions (excluding minority Institutions)	100% of (Lateral Entry Seats + Vacant Seats)	Nil
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats)–Minority Quota	Minimum 51% of (Lateral Entry Seats +Vacant Seats)

C(3) Distribution of seats for Admission to Direct Second Year of Post SSC Diploma Courses as per eligibility criteria

Sr. No	**Qualification**	General Seats	Minority Quota
1	HSC Science	25%	25%
2	HSC Science with Technical	25%	25%
3	HSC Science with Vocational	25%	25%
4	SSC with 2 years ITI with appropriate specialization	25%	25%

Schedule IV

(see rule 6)
(Reservations)

The various reservations provided for the seats excluding Minority Institutions available under Centralized Admission Process (excluding All India Seats) under the purview of Competent Authority are detailed here.

1.1 **Reservation for Socially, Educationally & Economically Backward Class Candidates:**

The distribution of the seats available under Centralized Admission Process amongst the various Socially, Educationally & Economically backward class candidates from Maharashtra State are as per the details given in the table below. Following reservation shall as per the policy of the Government declared from time to time.

Sr. No	Category of reservation	% of reservation
1.	Scheduled Castes and Schedule caste converts to Buddhism (SC)	13.0
2.	Schedule Tribes (ST)	7.0
3.	De-notified Tribes (DT-A)	3.0
4.	Nomadic Tribes (NT-B)	2.5
5.	Nomadic Tribes (NT-C)	3.5
6.	Nomadic Tribes (NT-D)	2.0
7.	Other Backward Classes (OBC)	19.0
8.	Socially and Educationally Backward Classes (SEBC)	16.0
	Total	**66.0**

Note:

1. Reservation for backward class candidates i.e. 66% as stated above shall be available for the seats (excluding All India Seats) under the purview of the Competent Authority in Government, Government Aided, and Unaided Non-Minority Institutes.
2. If other Backward Class Category seats remain vacant, such seats shall be considered for allotment to the Candidates of Special Backward Class (SBC) Category limited to the extent of 2% seats .
3. Admission of Backward Class Candidates on Reserved Seats shall be subject to verification of his/her Caste/Tribe Certificate.
4. The Backward Class Candidate who got admitted on the reserved seat in First Year or Direct Second Year shall be required to submit duly filled application to the respective Caste/Tribe Scrutiny Committee for verification of his/her Caste/Tribe Certificate within 1 months from the date of his/her admission.
5. If the Backward Class Candidate fails to submit Caste/Tribe Validity Certificate in the same academic year in which he/she was admitted, he/she shall not be eligible for admission in next academic year.

1.2 **Reservations for Persons with Disability Candidates**

Five percent (5%) seats under CAP of all the Institutions shall be reserved for Candidates with following nature of Disabilities. These seats shall be filled by the Competent Authority through CAP as per the policy of the Government declared from time to time.

Locomotor disability	Low-vision	Mental illness
Leprosy cured person	Deaf	Multiple sclerosis
Cerebral palsy	Hard of hearing	Parkinson's disease
Dwarfism	Speech and language disability	Hemophilia
Muscular dystrophy	Intellectual disability	Thalassemia
Acid attack victims	Specific learning disabilities	Sickle cell disease
Blindness	Autism spectrum disorder	Multiple Disabilities

1.3 **Reservations for Orphan Candidates** - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

1.4 **Reservation for sons / daughters of Defense Service Personnel** - Five per cent (5%) of the seats available under Centralized admission process in each Polytechnic, subject to a maximum of five (5) seats, shall be reserved for children of active/Ex defense service personnel. These seats are within the sanctioned intake capacity for the course. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. This reservation is not available to the children of civilian staff who is working/ who has worked with the Indian Defense Services.

1.5 **Reservation for female candidates**: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

1.6 **Reservation for EWS Candidate**: As per the provisions in Government Resolution No. राआधो- 4019/प्र.क्र.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time.

1.7 **Documents required to claim reservation for Backward Class candidates and Tuition Fee Waiver Scheme is given below**

Sr. No	Category	Documents required for supporting the backward class reservation claim	Authority issuing the document.
1.	S.C.	Caste Certificate stating that the caste is recognized under backward class category in Maharashtra State.	Executive Magistrate or appropriate authority in Maharashtra State
2.	S.T.	Tribe Certificate stating that the caste is recognized under backward class category in Maharashtra State.	Executive Magistrate or appropriate authority in Maharashtra State
3.	VJ/DT-NT(A) /NT(B)/ NT(C)/ NT(D)/ OBC/ SBC/	Caste/Tribe Certificate stating that the Caste/Tribe is recognized under backward class category in Maharashtra State.	Executive Magistrate or appropriate authority in Maharashtra State or appropriate authority.
		Non-creamy layer Certificate valid up to end of current financial year.	Sub Divisional Officer / Deputy Collector / Collector of the district/

	SEBC		Metropolitan Magistrate or appropriate authority
4	Economically Weaker Section (EWS)	Eligibility certificate for Economically Weaker Section . The income limit of parents shall be as per the Govt. Norms declared from time to time.	Tahsildar/ Sub Divisional Officer / Deputy collector / Collector of the district/ Metropolitan Magistrate or appropriate authority.
5	Tuition Fee waiver scheme (TFWS)	Annual Income certificate of parents issued after 1st April of current financial year. The income limit of parents shall be as per the AICTE norms declared from time to time.	Tahsildar/ Sub Divisional Officer / Deputy collector / Collector of the district/ Metropolitan Magistrate or appropriate authority.

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